

EMILY KLEIN

SKILLS & ABILITIES

- Substitute Teaching License (pending)

EXPERIENCE

May 2012 – April 2017 Max, ND
Childcare Provider

- Cared for children from ages 2-13 after school, during evenings, and on weekends.
- Prepared meals and ensured that children were fed, bathed, and put to bed on time.
- Assisted children with school homework and directed them in their assigned chores.

May 2017 – September 2017 Barclay Construction Fairview, MT
May 2018 – September 2018
Pump Watch

- Supervised well sites and pumping units.
- Communicated with superiors on a daily basis.
- Maintained a physical log of all activity on sites.

July 9, 2018 – July 13, 2018 Christian Life Camp Mandaree, ND
July 8, 2019 – July 12, 2019
Camp Counselor

- Cared for children from ages 4-14 during the day and overnight.
- Assisted in planning, directing, and supervising various educational activities.

December 2020 – Present Light of Christ Kids Club Bismarck, ND
Kindergarten Supervisor

- Assist in planning, directing, and supervising various educational and leisure activities.
- Ensure children's safety both in the classroom and on the playground.
- Maintain a log for student accounts.
- Communicate with parents regarding their child's behavior and performance.

EDUCATION

September 2017 – Present University of Mary Bismarck, ND
Special Education and Elementary Education

- 3.81 GPA
- Anticipated graduation in December of 2021.